

Care Home Providers, including Residential drug and alcohol settings completing ICF questions

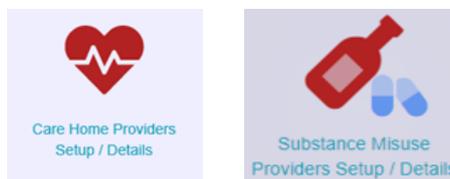
Following a review of the questions currently completed as part of the Infection Control Fund Grant and wider infection prevention measures, some existing questions have been removed, some have been re-worded and some new questions have also been added.

The questions specifically focus on the situation in Care Homes, including Residential drug and alcohol settings. The new questions are intended to improve our understanding of delivery against the actions set out in the [Adult Social Care Winter Plan](#) and the conditions of the [extended Infection Control Fund](#).

The majority of the questions form part of a weekly submission, with a number requiring an update on a **monthly** basis only. We require all providers to review and update responses to the questions each week/month and to confirm this has been done, **it is essential that the Save button is pressed to confirm submission**. This is to give us a clear up-to-date picture of where providers may need additional support. These questions will remain within the ICF2 update page (Infection Control / Adult Social Care Fund) of the Capacity Tracker.

Updating the IFC2/ASC Questions

From the Main Menu Page, scroll down to select one of the two tiles below.



You will then be presented with a screen similar to the one below.

Home Find Providers Accounts Reports Help cranberry@necsu.info (Logout)

Care Homes Manage your care homes

Parent Organisation: All organisations... Ownership Type: All Ownership Types

NHS Region: All regions

[Reset filters](#)

Show 40 entries Search:

Care Home	Services	Costs, Vacancies and Business Continuity	ICF2 / Infection Control	Contracts	Surveys
Cranberry Care Home (OX3 2RX) Edit	Services offered	Costs, Vacancies and Business Continuity	Weekly / Monthly	Contracts	Online Proxy Ordering Syringe Pumps

You will notice that the ICF2 / Infection Control tab or Column contains two sections: ICF2/ASC fund (Weekly) and ICF2/ASC Fund (Monthly).

Weekly Update – to be completed on a weekly basis

ICF2 / ASC Fund Weekly submission for Cranberry Care Home
Provider details | Edit services | Costs, Vacancies & Business Continuity | **ICF2/ASC fund (Weekly)** | ICF2/ASC Fund (Monthly) | Edit contracts | Surveys | Care quality

Click on the ICF2/ASC fund (weekly) questions and you will notice that they cover the following 4 areas: Infection Prevention Control Measures, Visiting, Staff Testing, Resources and Training. Select the appropriate answer from each or complete any blank fields

1. Infection Prevention Control Measures

Infection Prevention and Control Measures

Are you able to create isolation beds, either through single occupancy rooms or cohorted areas?
Last Modified: Never Yes No
As far as possible taking into account residents' conditions

In the last 7 days, are you able to confirm that any staff working in your care home, are not also working in another health or social care setting over the same period?
Last Modified: Never Yes
 No: we have some staff working between services/settings
 No: we have some staff working between services/settings but we have exhausted all reasonable steps to ensure we have sufficient staff to provide a safe service

In the last 7 days, have all directly employed staff self-isolating due to COVID-19 (in line with government guidance) been paid normal wages?
Last Modified: Never Yes No: Statutory Sick Pay
 No: greater than SSP but below normal wages
 No: not paid to self-isolate No staff needing to self-isolate

In the last 7 days, have you been operating measures to limit the use of public transport by members of staff and stop car or taxi sharing?
Last Modified: Never Yes No Not Needed

In the last 7 days, how many directly employed staff have chosen to stay separately from their families in order to limit social interaction outside work?
Last Modified: Never

Of those staff, how many are you providing accommodation for (either within the care home, or in another facility, such as a hotel)?
Last Modified: Never

Where the answer is none, insert 0

The answer in this field cannot be greater than the field above

2. Visiting

Visiting

What visiting options have you put in place to ensure that visiting in your Care Home is COVID-19 secure?

Outside COVID secure visiting space
Last Modified: Never Yes No

Indoor COVID secure visiting space
Last Modified: Never Yes No

Designated indoor space - e.g. a residents private room
Last Modified: Never Yes No

Are all visitors to the Care Home required to wear PPE?
Last Modified: Never Yes No

Of all the staff that worked in your care home in the last seven days, how many...

were tested as part of care home testing during those seven days?
Last Modified: Never

were not tested as part of care home testing during those seven days
Last Modified: Never

3. Staff Testing

Staff Testing

Were those staff members paid their full wages (and associated costs) to be tested?
Last Modified: Never

Yes No

Not applicable (all staff are tested during working hours so do not need to come in from a day off to be tested)

4. Resources and Training

Resources and Training

Are you able to access medical equipment that you need for COVID19?
Last Modified: Never

Yes No Not Currently Needed

Have all your staff received up to date Infection Prevention and Control Training?
Last Modified: Never

Yes No N/A

Do you require Infection Prevention and Control training support from the mutual aid offer accessed via your Clinical Commissioning Group?
Last Modified: Never

Yes No N/A

Have all your staff received...

COVID-19-specific IPC training?
Last Modified: Never

Yes No N/A

Regular COVID-19 IPC updates in terms of health and safety at work?
Last Modified: Never

Yes No N/A

When you have finished, it is essential that the Save button is pressed to confirm submission.



Please Note: If there are any errors or missing data on the page, a message pop up will display asking you to correct the fields to allow your information to be saved. Remember you will need to click 'Save Details' again once you have made the corrections. When all of the data is complete the message 'Responses saved' shown below will appear at the top of the screen and the system will date stamp your submitted information.

Responses saved

Monthly Update – to be completed on a monthly basis

Click on the ICF2/ASC fund (Monthly) tab and you will notice that the questions cover Support to Providers

ICF2 / ASC Fund Monthly submission for Cranberry Care Home
Provider details | Edit services | Costs, Vacancies & Business Continuity | ICF2/ASC fund (Weekly) | **ICF2/ASC fund (Monthly)** | Edit contracts | Surveys | Care quality

Support to Providers
Last Updated: Never

In the last month, if your care home used agency staff, what measures are in place to stop them moving between care settings for work?

Block Booking
 Exclusivity Arrangements
 Guaranteed Hours
 Other
 Not Applicable
 Not Known

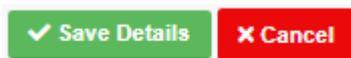
Do you know who your identified Primary Care Network Clinical lead is?

Last Modified: Never

Are arrangements in place for a weekly home round or check in between the care home and your local primary care / community health services clinical team?

Last Modified: Never

You will need to answer all of the questions by either selecting from the drop down box or the Yes/No or N/A options available. When you have finished, it is essential that the **'Save Details'** button is selected to confirm submission.



If there are any errors or missing data on the page, a message pop up will display asking you to correct the fields to allow your information to be saved. Remember you will need to click **'Save Details'** again once you have made the corrections. When all of the data is complete the message **'Responses saved'** will appear in a pale green bar at the top of the screen and the system will date stamp your submitted information.

Any enquires should be directed to the appropriate mailbox below:

scfinance-enquiries@dhsc.gov.uk for all queries regarding interpretation of the questions.

necsu.capacitytracker@nhs.net for Capacity Tracker technical / access / registration issues.

NOTE:

For those providers with large number of locations to update, the IFC questions are available to complete on the Bulk download/upload template.